



## Arizona Joint Legislative Budget Committee

# Position Announcement Opening for Fiscal Analyst

*Thank you for your interest in working at the JLBC. While we currently have no open positions, you may submit your resume for future consideration.*

### Overview

The office of the Joint Legislative Budget Committee provides a full range of non-partisan fiscal and program analysis for the Arizona State Legislature. We currently have an opening for a Fiscal Analyst, which is primarily an entry level position.

A description of the Fiscal Analyst position follows. We offer competitive salaries and benefits. While we have flexibility with regard to a starting date, new staff usually join us in the summer.

Applicants should send an electronic letter of introduction with a resume to [jlbcwebmaster@azleg.gov](mailto:jlbcwebmaster@azleg.gov). Applications will be reviewed in the order received and the position will remain open until filled.

### Characteristics of the Position

As part of an overall 20+ person organization, the JLBC Staff employs fiscal analysts and economists in pursuit of its mission. Each of these individuals is responsible for particular agencies of state government or revenue categories. Our staff performs the following core functions:

- Analyze agency budget requests and trends in state revenue collections.
- Develop revenue forecasts.
- Testify during Appropriations Committee hearings of the Arizona House of Representatives and Senate.
- Assist the Appropriations Committee members in their development of the state budget.
- Draft all applicable legislation to implement the state budget.
- Prepare fiscal impact statements of introduced legislation, as requested by members of the Legislature.
- Monitor implementation of agency budgets and provide advice to agency officials regarding legislative intent. Visit agencies to discuss both budgetary and operational matters.
- As non-partisan staff, serve as a general resource to all members of the Legislature.

Staff work both independently on their individual assignments and in a team environment to develop the overall state budget.



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### Minimum Qualifications

- Possess a Master's degree in Public Policy Analysis, Public Administration, Economics, Business Administration or a related field for a fiscal analyst position. Relative work experience may substitute for a graduate degree. We will also consider individuals with a Bachelor's degree.
- Display an ability for working with numbers and fiscal analysis.
- Write clearly and concisely.

### More Information

You can find more information on JLBC Careers [here](#).