

**Arizona State Mine Inspector Office - Request for additional Funding for PS / ERE**

Fund	Name	Current Annual Salary	Market Value Salary	Percentage Difference
1000	Accountant	55,000.19	60,001.55	9%
1000	Reclamation Manager	50,379.47	55,371.47	10%
1000	Deputy Mine Inspector	56,650.05	66,560.00	17%
1000	Deputy Mine Inspector	57,200.00	67,184.00	17%
1000	Deputy Mine Inspector	53,000.00	63,024.00	19%
	<b>General Fund Totals</b>	<b>272,229.71</b>	<b>312,141.02</b>	

  

Fund	Name	Current Annual Salary	Market Value Salary	Percentage Difference
1000	AML SPV	60,420.46	57,502.64	-5%
1000	AML SPV	64,908.27	57,502.64	-11%
1000	AML SPV	57,859.98	65,359.63	13%
1000	AML SPV	49,982.40	57,502.64	15%
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	<b>AML Fund Totals</b>	<b>333,135.92</b>	<b>352,872.83</b>	

ERE Increase 50%		Funding Increase
PS Increase		
5,001.36	2,500.68	
4,992.00	2,496.00	
9,909.95	4,954.98	
9,984.00	4,992.00	
10,024.00	5,012.00	
<b>39,911.31</b>	<b>19,955.66</b>	<b>59,866.97</b>

  

ERE Increase 45%		Funding Increase
PS Increase		
(2,917.82)	(1,313.02)	
(7,405.63)	(3,332.53)	
7,499.65	3,374.84	
7,520.24	3,384.11	
7,520.24	3,384.11	
7,520.24	3,384.11	
<b>19,736.91</b>	<b>8,881.61</b>	<b>28,618.52</b>

**Total PS / ERE Funding Increase                    88,485.48**

Industry Rates 2023				
Deputy Mine Inspector	Reclamation Manager	Admin Services Officer	Abandoned Mines	Source
80,534.00		72,350.00		ERI Economic Reseach Institute
74,980.00		64,000.00		ZipRecruiter - National Average
		57,362.66 - 78,294.94		AZ Dept of Public Safety
		65,000 - 70,000		AZ Dept of Environmental Quality
		65,000.00		AZ Dept of Health Services
69,107 - 76,551				Mine Safety & Health Administration
58,500 - 74,100				Freeport McMoRan
70,000.00				Comparably.com Fed OSHA Inspector
	60,000 - 65,000			AZ State Trust Land - Geologist
	57,004.00			Zippia.com
			51,960 - 72,690	Nevada Division of Minerals

\* Senior Abandoned Mine SPV's retiring  
Salary increases are needed: recruitment and retention.

### **Responsibilities and duties of staff**

#### **Deputy Mine Inspectors**

- Conducts health and safety inspections and may assist with abandoned mine inspections and evaluations and the reclamation department as necessary.
- Compiles and is responsible for the custody and certification of records and reports.
- Prepares and receives confidential reports.
- Assists in formulating policies for efficient operation of field work.
- Ascertain and regulates enforcement compliance of mining operations to the ARS statutes and rules.
- Provides information to operators and potential operators to promote healthy and safe working conditions.
- Coordinates the inspection process of the operation, conditions, safety appliances, machinery, equipment, sanitation and ventilation.
- Issues underground diesel emissions permits and electrical service releases.
- Conducts and investigates serious injuries and fatalities that occur at mines.

#### **Abandoned Mine Supervisors**

- Conducts evaluations on abandoned mine complaints
- Inventory, evaluate and cataloguing of abandoned and inactive mines in the state.
- Develop the scope of work for closure and securing abandoned mines (i.e. backfill, foam , bat gates )
- Create and develop reports on each abandoned mine site, including the map reading and report writing.
- Maintain and update the database of abandoned mines reports
- Quarterly reports detailing all field work completed for previous three months

#### **Reclamation Manager**

- Administrative review of mined land reclamation plans.
- Interact with mining companies and the consultants.
- Use a GIS mapping system to find adjoining properties to send public notification.
- Contact county newspaper to coordinate public notification,
- Coordinate and participate in meetings with other state and federal governmental agencies.
- Specify work to be performed with consultants, and administer contract agreements.
- Write correspondence on the administrative review and incomplete process

#### **Administrative Accounting**

This position is responsible for work of considerable difficulty in directing centralized administrative services and developing the agency budget for all 5

- Full understanding of the State/Federal accounting policies and procedures, and state status for each program so that funding is spent according to the
- Tracking and reporting the expenditures, revenues, and annually preparing and submitting the yearly budget to the Governor's Office of Strategic
- Processing and reviewing all invoices from vendors and inter-department invoices, travel claims, for accuracy.
- Ordering Supplies and equipment for staff and office.
- Responsible for developing invoices to vendors; accounts receivable; deposits, reconcile the bank account, purchasing, contracts, payroll, personnel,
- Developing, implementing, and monitoring agency goals, performance measures, objective actions plans, systems and makes recommendations for
- Will require Reviews and approves payroll, risk management and facilities management documents/actions; reviews purchasing and human resources