

STRATEGIC PLANNING TIMELINE

FY 2002	
September 1, annually (9/1/01)	<p>Strategic planning documents are submitted:</p> <ul style="list-style-type: none"> • Each agency submits to OSPB and the JLBC Staff its <i>agencywide</i> strategic plan for the current and next 2 fiscal years. The agency develops a strategic plan for each program, but submits these only if required for a Strategic Program Area Review (SPAR). • Each agency submits a list of its programs to OSPB. For each program, the list shall include a description, mission statement, goals, performance measures that emphasize results, and budgetary data for the current and prior fiscal year. • Agencies submit information technology plans to Government Information Technology Agency.
5 days after Legislature convenes in even-numbered years (1/19/02)	<p>Strategic planning documents are printed:</p> <ul style="list-style-type: none"> • OSPB prints a Master List of programs that are performed or overseen by state government. In consultation with the JLBC Staff, OSPB may modify the list of programs submitted by each agency. The Master List shall include the program description, mission statement, goals, performance measures, and budgetary data. The list shall include all programs that are administered jointly by 2 or more budget units.
January 1 in even-numbered years (1/1/02)	<p>SPAR reports are prepared:</p> <ul style="list-style-type: none"> • JLBC Staff and OSPB evaluate selected program areas according to agreed upon SPAR factors. JLBC Staff and OSPB jointly produce a report of their findings and recommendations for whether to retain, eliminate or modify funding and related statutory references for the programs that are subject to SPAR. Reports submitted to the President of the Senate, the Speaker of the House of Representatives, and the Governor. The findings and recommendations shall include a description of personnel, facilities, equipment and funding of the strategic program area by all budget units or entities and shall address the views of the 2 offices on the program's efficiency, effectiveness and necessity and, if applicable, whether the program area should be consolidated into one budget unit.
Legislative session in even-numbered years (2002 legislative session)	<p>Legislature considers SPARs:</p> <ul style="list-style-type: none"> • The Speaker of the House of Representatives and the President of the Senate assign all SPARs to the Appropriations Committees. The Speaker and President may additionally assign each SPAR to a standing committee. • The assigned standing committee shall hold at least 1 public hearing for the purpose of receiving public input and developing recommendations to the Appropriations Committees whether to retain, eliminate or modify funding and related statutory references for the strategic program area subject to review. If the Speaker and President choose not to assign the SPAR to an additional standing committee the Appropriations Committee shall hold at least 1 public hearing.
FY 2003	
September 1, annually (9/1/02)	<p>Strategic planning documents are submitted:</p> <ul style="list-style-type: none"> • Same as in FY 2002.
January 1 in odd-numbered years (1/1/03)	<p>Next SPAR topics are determined:</p> <ul style="list-style-type: none"> • The JLBC determines those program areas to be subject to SPAR. By January 1 of each odd-numbered year, the JLBC Staff, in consultation with OSPB, shall recommend to the JLBC a list of program areas suggested for the SPAR process. Agencies also may submit SPAR candidates.
June 1 in odd-numbered years (6/1/03)	<p>SPAR self-assessments are prepared for consideration in FY 2004:</p> <ul style="list-style-type: none"> • Each agency subject to SPAR submits a self-assessment of its SPAR program(s) to the JLBC Staff and OSPB. The self-assessment shall address the efficiency and effectiveness of each program operation and whether its current operation is consistent with the original legislative intent.